

Edwards-Knox Central School
Board of Education
Regular Meeting
February 11, 2020

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 6:00 p.m. by President Stacia Kroniser on February 11, 2020 at the Edwards-Knox Central School Library.

The meeting opened with the Pledge of Allegiance.

Members of the Board of Education present were: Jennifer Hotaling, Stacia Kroniser, Tom O'Brien, Bobbie Trudeau, Todd Wells and Michael White. Also present were: Erin Woods, Amy Sykes, Lura Hughes, Glenda Morales-Hanley, Rob White, Chris Harris, Shane Pickering, Stephanie Cummings, Jennifer Impey, Steve Szczepanski, Michael Gault, Kelly Cusano, Becky Salego, Erika Rowe, Kallie Whalen, Samantha Bullock, Megan Hewlett, Amanda Oemcke, Jon Hogle, Tanya Truesdell, Tammy Carlin and Brandi Graham.

Public Participation:

Mrs. Jennifer Impey, Edwards-Knox Central School Teachers' Association President spoke against the anonymous reporting that was discussed amongst the Board of Education at a previous meeting. Mrs. Impey stated that the use of anonymous reporting would weaken staff and student relationships, noting the inability of following up with reported claims and the lack of accountability. Mrs. Impey discussed that with the use of anonymous reporting, the chain of command will be broken and trust will be diminished. Mrs. Impey also invited board members into the school during the school day to see all of the great things that are happening within the building. Mr. Michael Gault also stated that he agreed with Mrs. Impey, noting that the idea of anonymous reporting would not be beneficial to the district and that there are already proper means available for reporting.

Mrs. Tanya Truesdell, Edwards-Knox Central School Service Employees' Association President also spoke against anonymous reporting. Mrs. Truesdell noted a meeting held on January 24, 2020 with both union associations and Administration voicing concerns such as the possibility of increased grievances among union members. The importance of maintaining chain of command was also discussed, stating the last step is that of the Superintendent. Mrs. Truesdell noted that the utilization of the chain of command has been reviewed with the Service Employee members. Also discussed were the avenues of support for students and staff such as counselors, other staff, principals and the superintendent.

Board President Kroniser noted a miscommunication, stating the idea of a survey was regarding concern of the recent employee turnover and not for any anonymous reporting. Mrs. Hotaling noted her idea of surveying graduating seniors for input regarding best ways to help prepare students for their future after high school. Mrs. Trudeau noted the small community will live and work in and wanted to be able to offer a safe space for reporting. Mr. White stated that it was never his intention of including students in the reporting process.

Mrs. Woods noted the Board discussion relating to the anonymous reporting. Ms. Woods reported two examples that were given of larger businesses in the area that use anonymous reporting to increase communication and giving opportunities to report anonymously.

Mrs. Becky Salego noted the point made referring to a small community, stating the staff is a connected family and feels the support of the Administration. Ms. Erika Rowe noted the many opportunities to meet with the Administration, stating the many different reasons for meetings that would not be automatically viewed as a personnel issue.

Mrs. Hotaling noted the infrequent staff that may feel uncomfortable needing to speak with Ms. Woods and it was not the intent to cause the feeling of mistrust with any staff. Mrs. Hotaling stated that she appreciates the tight-knit community and the dedication of all the staff.

High School Field Trips-Student Presentation:

Mrs. Sykes noted that many field trips have been rescheduled due to the weather and that a report will be available at the next meeting.

Data Chats/Assessments:

Ms. Hughes discussed the 3-6 grades ELA, math and science tests noting meetings with Leigh Stark of BOCES to review data pertaining to the student test results. Meetings with teachers focused on the reports available to them, how to interpret the testing standards, determining gaps and to be able to utilize the data for test preparation and strategies to teach at different learning levels. Mrs. Sykes

also noted the reporting that identifies standards and the ability to review specific questions and answers to help identify gaps.

Administrative Reports:

Mrs. Sykes noted the upcoming field trips to Higley Flow for cross country skiing, Maple Ridge for snow tubing and Titus Mountain for downhill skiing. January regents week and schedule planning were also discussed. Mrs. Sykes stated she is thankful for all of the academic and field trip opportunities that are given to students.

Ms. Woods noted the upcoming capital project kick-off meeting scheduled for February 25, 2020, all board members were welcomed to attend. Office changes were discussed and noted that students and staff will have more accessibility to both principals. Ms. Woods also discussed the scheduled legislative meetings in March noting that Senator Ritchie will be in attendance. Ms. Woods discussed preliminary meetings regarding a new Multi Occupational program for 9th and 10th grade students.

Fitness center discussions were had regarding opening the facility to others and not just district residents. Mrs. Hotaling noted athletic merger parents waiting for their athlete during practices. Mrs. Kroniser noted concerns with liability. Ms. Woods stated she would contact the school insurance representative for input and also ask other superintendents for input at tomorrow’s meeting.

RESOLUTION: A motion was made by Michael White, seconded by Tom O’Brien to approve the Minutes minutes of January 14, 2020 and January 28, 2020.

1/14/20

1/28/20

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O’Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

The Board reviewed the warrants on file in the business office, recommended for payment by the Claims Auditor and asked clarification questions regarding the payments.

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Bobbie Trudeau to accept Claims the Claims Auditor reports dated January 15, 2020 and January 28, 2020, as presented Auditor and as on file in the Business Office.

Reports

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O’Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Todd Wells, seconded by Tom O’Brien to approve the Treasurer’s Treasurer’s report of December 31, 2019, as presented and on file in the Business Report Office:

12/31/19

General Fund: \$270,544.02
General Fund Class: \$1,654,128.52
School Lunch Checking: \$8,430.96
Federal Fund Checking: \$41,977.07
Trust & Agency Checking: \$82,806.18
Trust & Agency-HRA FSA: \$29,828.73
Payroll Checking: \$910.73
Class Retirement Contribution Reserve Fund: \$1,231,662.88
Class Workers Comp Reserve Fund: \$413,711.96
Class Debt Service Fund: \$334,378.95
Class Insurance Reserve Fund: \$39,072.69
Class Employees Benefit Reserve Fund: \$613,759.27
Class Unemployment Reserve Fund: \$298,882.62
Class Capital Fund: \$49.53
Class Expendable Fund: \$103,840.84
Class Non-expendable Fund: \$124,118.73
Class Capital Money Market Fund: \$262,415.58
Scholarship Fund NBT: \$11.93

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O’Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Michael White, seconded by Jennifer Hotaling to accept the Trial Balance Report, Revenue Status Report, Budget Status Report and the Budgetary Rev. Stat. Transfer Reports dated December 31, 2019, as presented and on file in the Business Budg. Stat. Office.
Budg. Transfer Rpts.

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Bobbie Trudeau to approve the sand contract between the Town of Russell and the Edwards-Knox Central School District in the amount of \$1.00 for the 2020 winter season, as recommended by the Superintendent of Schools and as on file in the Business Office.

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Tom O'Brien to approve the second reading and the adoption of Policy #6121 - Sexual Harassment in the Workplace, as presented.
Policy #6121

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Michael White, seconded by Bobbie Trudeau to declare one aquarium as obsolete and to advertise accordingly, as recommended by the Superintendent of Schools.
Aquarium

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Tom O'Brien to approve the following resolution:
Copier Equip. Lease

WHEREAS, the Board of Education of the Edwards-Knox Central School District desires to enter into a contract with St. Lawrence-Lewis BOCES for the purchase, acquisition and lease of copier equipment.

WHEREAS, the Board of Education believes that such agreement is in the best financial interest of the District because it is the cost effective means for instructional copying, scanning and printing; and

WHEREAS, the Board of Education has determined that such agreement is an ordinary contingent expenses.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Edwards-Knox Central School Districts approves the lease of 2 photocopier/scanner/printer machines at a cost of \$28,800 (\$480/month for 60 months) with a yearly maintenance agreement cost \$3,294 (with 4% escalation in maintenance in years 4 and 5) with St. Lawrence-Lewis BOCES and authorizes the Superintendent to sign the contract.

Mrs. Morales-Hanley noted 76% BOCES aid and that the agreement includes toner and maintenance.

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Michael White, seconded by Todd Wells to approve the Draft 2020/2021 Draft Calendar, as presented.

Calendar
2020/2021

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Bobbie Trudeau, seconded by Michael White to approve Amend and amend the merger with the Canton Central School District for the 2019/2020 Canton school year, for the purpose of Boys' Modified Lacrosse, at no expense to the district.

Merger
Boys' Mod.
Lacrosse

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Tom O'Brien to approve C-F a merger with the Clifton-Fine Central School District for the 2020-2021 school year, Merger for the purpose of Girls' Modified Volleyball, at no expense to the district.

Girls' Mod.
Volleyball

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Michael White, seconded by Bobbie Trudeau to approve C-F a merger with the Clifton-Fine Central School District for the 2020-2021 school year, Merger for the purpose of Girls' Modified, Junior Varsity and Varsity Volleyball, at no expense Girls' to the district.

Volleyball
All Levels

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

Ms. Woods and Mr. Rob White discussed the drop in the interested athletes over the past two years for volleyball and swim. Mr. White noted that the Section 10 schedules are made nine months in advance, stating the importance of an early establishment of the teams.

Mrs. Hotaling exited at 7:27 p.m.

RESOLUTION: A motion was made by Bobbie Trudeau, seconded by Michael White to approve Gouv. a merger with the Gouverneur Central School District for the 2020-2021 school year, Merger for the purpose of Girls' Modified and Varsity Swim, at no expense to the district.

Girls'
Mod/Var.
Swim

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

District Clerk Graham opened the sealed bids for the advertised furniture items.

RESOLUTION: A motion was made by Michael White, seconded by Todd Wells to accept the Sealed highest sealed bid from Kathryn Stransky, for one TV cart in the amount of \$2.00, Bids three steel frame tables in the amount of \$10.00 and one six foot table in the amount Obsolete of \$5.00, all as advertised and in a total amount of \$17.00.

Furniture

Allen - Absent	Coller - Absent	Hotaling - Absent	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Michael White, seconded by Tom O'Brien to accept the Sealed highest sealed bid from Rob White, for one metal two door cabinet in the amount of Bids \$1.00, one metal two drawer cabinet in the amount of \$1.00 and one metal file cabinet Obsolete in the amount of \$1.00, all as advertised and in a total amount of \$3.00. Furniture

Allen - Absent	Coller - Absent	Hotaling - Absent	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

BOCES Annual Meeting/Nomination Form:
Ms. Woods noted the BOCES Annual meeting scheduled for April 1, 2020 and the April 20, 2020 BOCES Annual Budget Vote.

Athletic Budget Draft 1 Discussion:
Mrs. Morales-Hanley noted no big changes in the athletic budget. New uniforms for soccer and cheer are on the rotation schedule for next year. Also discussed was the possibility of purchasing covered, water resistant score tables for both modified and varsity soccer fields.

Mrs. Hotaling re-entered at 7:41 p.m.

Facilities Budget Draft 1 Discussion:
Mrs. Morales-Hanley also noted no big changes for the facilities budget. Mr. Harris noted the continuance of the Tiffany Glass maintenance and generator maintenance repairs.

2020/2021 Budget Draft 1 Discussion:
Mrs. Morales-Hanley noted the very preliminary budget stating she is waiting on BOCES numbers. The March board meeting will have drafts of the instructional, special education and transportation budgets.

The annual Board of Education self evaluation will be due to the District Clerk at the March 10, 2020 meeting.

RESOLUTION: A motion was made by Michael White, seconded by Jennifer Hotaling to approve Cancel cancellation of the Board of Education meeting scheduled for February 25, 2020. BOE Mtg

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Bobbie Trudeau, seconded by Jennifer Hotaling to Wheat approve Danielle Wheat as a volunteer chaperone for the 2019/2020 school year, as Vol. recommended by the Superintendent of Schools. Chap.

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Jennifer Hotaling to enter Enter Exec. into executive session at 7:53 p.m. for discussion of: Session

- ☐ f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ☐ g. the preparation, grading or administration of examinations; and
- ☐ i. CSE/CPSE
- ☐ j. to discuss matters made exempt under federal law, the Family Educational Rights and Privacy Act (FERPA).

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

The Board reentered regular session at 9:02 p.m.

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Tom O'Brien to approve the appointment of Christopher Harris, upon the recommendation of the Superintendent of Schools, to the position of Clerk of the Works for the purpose of the Capital Outlay Project and the Capital Improvement Project, effective April 1, 2020 through September 30, 2020 at a monthly rate of \$2,500.00.

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Michael White, seconded by Todd Wells to approve the appointment of Frank Barney, upon the recommendation of the Superintendent of Schools, to the position of Transportation Support, at an hourly rate \$50.00, effective January 10, 2020 and through the month of February 2020, or as determined.

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Bobbie Trudeau to approve the appointment of Richard Beaulieu, upon the recommendation of the Superintendent of Schools, to the position of Transportation Support, at an hourly rate of \$50.00, effective January 16, 2020 and through the month of February 2020, or as determined.

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Bobbie Trudeau to approve the appointment of Toni Trombly, upon the recommendation of the Superintendent of Schools, to the probationary position of Temporary Part Time Transportation Clerk, at an hourly rate of \$17.14, effective February 12, 2020.

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Michael White, seconded by Jennifer Hotaling to approve Jacob Yaeger as the Esports Coach for the 2019/2020 school year, as recommended by the Superintendent of Schools.

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Todd Wells to approve the leave of absence of Angela Frisbee effective on or around February 28, 2020, with an anticipated return date of April 20, 2020, or as determined, all of which falls under the Family and Medical Leave Act (FMLA).

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Michael White, seconded by Bobbie Trudeau to approve Appoint long term substitute, certified teacher, Greg Jenne at a Step 1 salary daily base Jenne rate of \$221.51 effective on the 6th day from commencement on March 2, 2020 Long and through April 20, 2020, or as determined. Term Sub

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Jennifer Hotaling to approve CSE the programs recommended by the CSE for students #2655, #2587, #1879, #1744, #1659, #2518, #1600, #1677, #2458, #1741 and #2879.

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Michael White, seconded by Jennifer Hotaling to approve CPSE the programs recommended by the CPSE for student #2878.

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

ADJOURN: A motion was made by Michael White, seconded by Bobbie Trudeau to adjourn the meeting at 9:12 p.m.

Allen - Absent	Coller - Absent	Hotaling - Yes	Kroniser - Yes
LaPoint - Absent	O'Brien - Yes	Trudeau - Yes	Wells - Yes
White - Yes			Motion Carried

Respectfully Submitted,

Brandi Graham
Board Clerk